



## **Donor Rights and Organizational Responsibilities**

SCYAP is committed to being honest in all solicitation materials and truthful and clear in communications with donors about how their funding and/or gifts will be or have been used. We are proud that we do not take any administrative costs out of our donations and we only use donations in direct support of our clients. We carefully adhere to the following standards:

- Fundraising activities will comply with all relevant laws.
- Any communications to the public made in the course of carrying out a fundraising activity shall be truthful and non-deceptive.
- All monies raised via fundraising activities will be for the stated purpose of the appeal and will comply with the organization's stated mission and purpose.
- All personal information collected through fundraising activities is confidential and will not be sold or to be given away or disclosed to any third party without consent.
- Nobody directly or indirectly employed by or volunteering for SCYAP can accept commissions, bonuses or payments for fundraising activities on behalf of the organization.
- Fundraising activities will not be undertaken if they may be detrimental to the good name or community standing of the organization.
- Financial contributions will only be accepted from companies, organizations and individuals the organization considers ethical.

To ensure that donors and prospective donors can have full confidence in our organization SCYAP considers the following to be the rights of all donors:

- To be informed of the organization's mission, of the way the organization intends to use donated resources, and of its capacity to use donations effectively for their intended purposes.
- To be informed of the identity of those serving on the organization's governing board, and to expect the board to exercise prudent judgment in its stewardship responsibilities.
- To be assured that their donation will be used for the purpose for which it was given.
- To receive appropriate acknowledgement and recognition of the donation.
- To be assured that information about their donation is handled with respect and with confidentiality, to the extent provided by law.
- To expect that all relationships with individuals representing organizations of interest to the donor will be professional in nature.
- To be informed whether those seeking donations are volunteers, employees of the organization or hired solicitors.
- To feel free to ask questions when making a donation and to receive prompt, truthful and forthright answers.